



BOYS & GIRLS CLUB
OF LANCASTER

Volunteer Information

Mission

Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

Culture

During each school year, roughly 17,400 Lancaster County kids (1 in 4) leave school with no place to go, putting them at risk of being unsupervised, unguided, and unsafe during critical afterschool hours. Through programming that emphasizes education, character, leadership, athletics, arts, health, and life skills, the Boys & Girls Club of Lancaster intentionally intervenes in the lives of our Club members.

Opportunities

Youth Program Volunteers can assist with Clubhouse activities, such as helping with homework, playing board games, or coaching a sports team. Our Clubhouses loosely operate based on the following schedule:

- 3-4:30 pm: Power Hour (Homework Help & Educational Games)
- 4:30-5 pm: Supper Club
- 5-7 pm: Arts & Crafts, Sports Leagues, Board Games, Enrichment Programs
- 7-8 pm: Teen Programs

Roberto Clemente Field Volunteers (Clemente MVPs) can assist with opening the field for the community and keeping the turf and surrounding areas free of leaves and litter.

Clubhouse Locations

- **Sherman & Kathryn Hill Clubhouse**
116 S. Water Street, Lancaster
- **Jack Walker Clubhouse**
229 W. Lemon Street, Lancaster
- **Columbia Clubhouse**
248 W. Locust Street, Columbia
- **Roberto Clemente Field**
Corner of Duke Street & Dauphin Street, Lancaster

For More Information...

Contact Mary Reidy, Program & Partnership Coordinator, at mreidy@bgclanc.org or (717) 381-4702.



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Volunteer Requirements

Original versions of clearances (renewed within the last year) must be on file prior to the start date.

1. **PA Child Abuse History Clearance (one free check for volunteers every 5 years)**
 - Go to <https://www.compass.state.pa.us/cwis/public/home>.
 - Select “Create Individual Account.”
 - Follow the instructions for processing your request.
 - **Print two copies. Submit one to the BGCL and keep one for your records.**

2. **State Police Pennsylvania Access to Criminal History (PATCH) Record (free for volunteers)**
 - Go to <https://epatch.state.pa.us/Home.jsp>.
 - Select “New Record Check (Volunteers Only).”
 - Accept the terms and select “Individual Request.”
 - Follow the instructions for processing your request.
 - Check your results: sometimes it comes back right away with “no record,” other times you have to wait and check the status later.
 - **When your status updates to “no record,” print two copies. Submit one to BGCL and keep one for your records.**

3. **FBI Background Check (\$23 fee – MUST be processed through the Dept. of Human Services)**
 - Register for fingerprinting with Identogo.
 - Go to <https://uenroll.identogo.com>.
 - Agency Service Code: **1KG6ZJ** (volunteer use only)
 - Click “Schedule or Manage Appointment” and follow the instructions for processing your request.
 - **Print and submit the confirmation page to BGCL as a placeholder until you receive your record.**
 - Get fingerprinted. (Ask for a receipt that shows proof of fingerprinting.)
 - **Show BGCL the original hard copy for approval (mailed 2-4 weeks after appointment).**

4. **Online Training Course Certificate – *Recognizing and Reporting Child Abuse: Mandated and Permissive Reporting in Pennsylvania Online Training* (due within 7 days of start date)**
 - Go to www.reportabusepa.pitt.edu.
 - Select “Registration.”
 - Fill in personal information. Your username and password will be emailed immediately.
 - Log in and select “Your Courses.”
 - Complete the timed training.
 - **Print two copies of the certificate. Submit one to BGCL and keep one for your records.**